



MAKING ASPIRATIONS ACHIEVABLE

Fulbourn Primary School PTfA

Parent, Teachers and Friends Association

School Lane, Fulbourn, Cambridge, CB21 5BH

Charity Commission no.1058882

Fulbourn Primary School PTFA Meeting Minutes

18th January 2024

In attendance: Claire Connell, Lindsay Crockford, Sarah Davies, Camilla Edwards, Sarah Fleming, Beci McCaughran, Jez Major

Apologies: Paula Appleton, Clare Arnott, Jade Beardsmore, Ellie Crowe, Tamsin Fry, Ety George, Fran Julia, Elsa Lee, Sian McKillop, Sarah Medley, Ele Stoneham, Dawn Stewart, Christina Vlachou-Ess, Suzanne Wright

1. Apologies

Apologies were received as listed above.

2. Constitution

The PTA had a constitution when it was registered with the Charity Commission in 1994. However, as a member of Parentkind, it makes sense to follow their constitution, which was issued in 2021. It was unanimously agreed that we should adopt the Parentkind constitution. SF to scan and upload to Charity Commission website.

3. Financial report

LF reported that after some large spends (on benches, a shed, the Life Experience Bus, etc.), we now have approximately £3,000 in the bank, and aim to end the year with £6,000 ready to meet next year's standing £6,000 commitment.

BM explained that we are the worst funded school in Cambridgeshire with only enough budget to cover operational costs. She and EC regularly apply for grants, but these tend to fund more attractive projects such as playground equipment, and are ring-fenced, so the £6,000 provided by the PTFA to be used at the school's discretion is very helpful. PTFA funds are most needed for the less glamorous costs, such as lunch box trolleys and sheds, which are harder to fund through grants. BM suggested we report the costs of purchases such as the benches to parents. Jo Buttell is working on breaking down what the annual £6,000 has been spent on, so we can also report this to parents.

4. Upcoming events

Upcoming events were discussed, including: The FundRaisin' Challenge, Board Games Café, Bag2School collections, Painty Party, Children's disco, cake sales, Quiz Night, Ice Lolly Fridays, and Summer Fair. LF to contact Josh re: DJing and lights for the disco. JM to discuss a date for a Men in School Treasure Hunt (possibly Saturday 11th/Sunday 12th May). The Summer Fair date was moved earlier to Saturday 15th June to avoid too many events in late June/early July.

5. Fundraising focus

The aim for the remainder for the year is to raise another £3,000 to provide the £6,000 bank balance needed for next year. Extra funds will enable us to support whatever the school needs and can't fund through other grants, etc. CE suggested making a video about the lunch box trolleys. BM to take this forward. CC suggested a food and drink-related fundraiser, such as a wine tasting evening, to fundraise specifically for the lunch box trolleys. CC to look into this, aiming for a date in the autumn term.

6. AGM preparation/succession planning

SF to send out a poll to find the best date for the AGM.

7. AOB

BM reported that a bid is being made to the Clock Charity to support MIS. This legacy bid would enable them to continue their work, including replacing their shed, getting appropriate storage for gas cannisters, and providing ongoing pond maintenance.

BM provided an update on the swimming pool situation. The school's pool is condemnable. It has never been and would never be suitable for upper school swimming. It isn't possible to build a new pool on the school site, as more space would be needed than is available, and external access would be required for public use, which can't be accommodated.

The school is therefore supportive of a bid to build a pool elsewhere in the village. Kim Harris from the Parish Council is working on plans. In the meantime, the PTFA continues to subsidise swimming lessons for middle and upper school at Sawston Village College.

8. Date of next meeting: TBC